## **REQUEST FOR QUOTATION**



Republic of the Philippines Department of Agriculture BUREAU OF FISHERIES AND AQUATIC RESOURCES BIDS AND AWARDS COMMITTEE Arellano Blvd., Cebu City Tel.No.:(032) 239-3820 local 106/09976619824 E-mail: bacbfar7@gmail.com REQUEST FOR QUOTATION PROCUREMENT MODE: NP-Shopping (Sec.52.1b)

<u>23 - 09 - 1721</u>

Date: \_

RFQ No.: \_

Name of Company/Business

Complete Company Name Address

Taxpayer Identification No. (TIN)

PhilGeps Registration No.

To whom it may concern:

Please quote your best offer for the item/s described herein, subject to the **Terms and Conditions** attached of this Request for Quotation. Submit you duly signed Quotation in a sealed envelop not later than the deadline on **September 22, 2023 4:00 PM** at BFAR-7 BAC Office, 3rd floor, Arellano Blvd., Cebu City together with the required documents, to wit:

- Valid & Current Business/Mayor's Permit

- PhilGeps Cerificate/Registration No.

Proposals may be submitted through electronic mail at bacbfar7@gmail.com.

## **JESELITA G. RUINATA** BAC Chairperson

PLEASE QUOTE: PER ITEM/PER LOT					SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX	
No.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC) <b>3,265.00</b>	FINANCIAL PROPOSAL (Indicate the Price Offer)	
					UNIT PRICE	TOTAL PRICE
1	Tarpaulin with Print 4' x 8'	1	рс			
2	Pentel Pen (permanent marker, broad)	12	pcs			
3	Ballpen, blue /black	35	pcs			
4	Manila Paper	10	shts			
5	Certification Paper	80	pcs			
6	Notebook, 50 leaves					
	PFO - Bohol					
	Used during the Conduct of Technical Training on Livelihood/					
	Enterprise Establishment of Deep-Sea Fish Corral in Dela Paz,					
	Cortes, Bohol on September 26 - 28, 2023					

After having carefully read and accepted your Terms and Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in **Seven (7) calendar days to be delivery at Cebu Province** from receipt of the Purchase Order/Notice of Award.

Printed Name and Signature of Authorized Representative

Official Contact No./Mobile No.

Date

## **TERMS & CONDITIONS:**

- 1.) Supplier/Bidders shall provide correct and accurate information required in this form;
- 2.) Price quotation/s must be valid for a period of **Seven (7) calendar days** from the deadline of submission.
- 3.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/ or levies payable.
- 4.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5.) Incase two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BFAR-7 shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 6.) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7.) The item/s shall be delivered according to the requirements specified in the technical specifications and other terms and conditions stated herein;
- 8.) The BFAR-7 shall have the right to inpect and/or test (upon request letter c/o supplier) the goods to confirm their conformity to the technical specifications.
- 9.) Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 10.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BFAR-VII may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.