REQUEST FOR QUOTATION

Republic of the Philippines
Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
BIDS AND AWARDS COMMITTEE
Arellano Blvd., Cebu City
Tel.No.:(032) 239-3820 local 106/09976619824 E-mail: bacbfar7@gmail.com

REQUEST FOR QUOTATION PROCUREMENT MODE:
NP-Small Value Procurement

	Date:	
Name of Company/Business	RFQ No.:	24-01-034
	PR No.:	24-01-217
Complete Company Name Address	PHILGEPS Ref.No.:	10488949
Taxpayer Identification No. (TIN)		

PhilGeps Registration No.

To whom it may concern:

Please quote your best offer for the item/s described herein, subject to the **Terms and Conditions** attached of this Request for Quotation. Submit your duly signed Quotation in a sealed envelope not later than the deadline on January 25, 2024 4:00 PM at BFAR-7 BAC Office, 3rd floor, Arellano Blvd., Cebu City together with the required documents, to with:

- Valid & Current Business/Mayor's Permit
- PhilGeps Certificate
- Income Tax Return; and
- Notarized Omnibus Sworn Statement
- Professional License / Curriculum vitae (*if consulting services*)
- PCAB License (if INFRASTRUCTURE)
- Menu (if catering services)

Proposals may be submitted through electronic mail at bacbfar 7 @gmail.com.

LUZVIMINDA R. BATO

BAC-Vice Chairperson

PLEASE QUOTE: <u>PER ITEM/PER LOT</u>			SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
No.	ITEM DESCRIPTION	QTY.	. UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL	
					(Indicate the Price Offer)	
	(ITEM NAME & TECHNICAL SPECIFICATION)				UNIT PRICE	TOTAL PRICE
				72,000.00		
1	Van Hire/Rental for 3 days (February 1-3, 2024)	4	unit			
-	(
	(Salamat-Mabuhay Program for the retiring officials/Employees in	the Civ	il Servic	ce)		
	Area of Delivery:BFAR-7/Cebu city					
	Area of Delivery:BFAR-7/Cebu city Delivery Period: 3 CD					
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After having carefully read and accepted your Terms and Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in 3 calendar day/s to be delivered at BFAR Region 7/Cebu City from receipt of the Purchase Order/Notice of Award.

Printed Name and Signature of
Authorized Representative
Official Contact No./Mobile No
Date

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TERMS & CONDITIONS:

- 1.) Supplier/Bidders shall provide correct and accurate and right legible information required in this form;
- 2.) Price quotation/s must be valid for a period of Three (3) calendar days from the deadline of submission.
- 3.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/ or levies payable.
- 4.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5.) In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BFAR-7 shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 6.) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7.) The item/s shall be delivered according to the requirements specified in the technical specifications and other terms and conditions stated herein;
- 8.) The BFAR-7 shall have the right to inspect and/or test (upon request letter c/o supplier) the goods to confirm their conformity to the technical specifications.
- 9.) Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 10.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BFAR-7 may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.