

REQUEST FOR QUOTATION



Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
BIDS AND AWARDS COMMITTEE
 Arellano Blvd., Cebu City
 Tel.No.:(032) 239-3820 local 106/09976619824 E-mail: bacbfar7@gmail.com

REQUEST FOR QUOTATION
PROCUREMENT MODE:
NP-Shopping (Sec.52.1b)

Name of Company/Business

Date: _____

RFQ No.: _____

PR No.: **24 - 01 - 212**

Complete Company Name Address

Taxpayer Identification No. (TIN)

PhilGeps Registration No.

To whom it may concern:

Please quote your best offer for the item/s described herein, subject to the **Terms and Conditions** attached of this Request for Quotation. Submit your duly signed Quotation in a sealed envelop not later than the deadline on _____ **4:00 PM** at BFAR-7 BAC Office, 3rd floor Arellano Blvd., Cebu City together with the required documents, to wit:

- Valid & Current Business/Mayor's Permit
- PhilGeps Certificate/Registration No.

Proposals may be submitted through electronic mail at bacbfar7@gmail.com.

LUZVIMINDA R. BATO
 BAC Chairperson

PLEASE QUOTE: <u>PER ITEM/PER LOT</u>					SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX	
No.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)	
					UNIT PRICE	TOTAL PRICE
				19,460.00		
1	Bleach,3589ml	2	gal			
2	Dishwashing liquid, antibac, 700ml	3	bot			
3	Microfiber alsorbent,non slip door mat	2	pcs			
4	Fabric conditioner, 800ml	4	bot			
5	Sink declogger	1	gal			
6	Glass cleaner with trigger hear, 250ml	2	bot			
7	Sewn cotton rag, round small	3	kls			
8	Toilet brush set with holder	2	pcs			
9	Toilet deodorizer, refill	12	pcs			
10	Rubberized toilet pump (plunger)	1	pcs			
11	Muriatic acid, pure, 1L	2	bot			
12	Air freshnener, aerosol, 500ml	6	can			
13	Alcohol, 70% ethyl	3	gal			
14	Insecticide aerosol type, 600ml	2	btl			
15	Broom, soft	2	pcs			
16	Detergent Powder, all purpose, 1kg	3	pack			
17	Disinfectant spray, 400ml	2	btl			
18	Dustpan	2	pcs			
19	Garbage Plastic bag, black (large)	4	roll			
20	Garbage Plastic bag, black (xl)	4	roll			
21	Liquid hand soap, 750ml	3	btl			
22	Tornado mop	1	pcs			
23	Surface cleaner, 500ml	2	btl			
24	Glass cleaner tool, double-sided, disassembled rod	2	pcs			
25	Toilet tissue paper 3 ply sheets 12 roll/pack	2	pack			
26	Liquid Toilet cleaner, 750ml	2	btl			
27	Surgical gloves	1	box			
28	Heavy duty pail	2	pcs			

After having carefully read and accepted your Terms and Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in **Seven (7) calendar days to be delivery at Bohol Province** from receipt of the Purchase Order/Notice of Award.

 Printed Name and Signature of
 Authorized Representative

 Official Contact No./Mobile No.

 Date

(PLEASE SEE TERM AND CONDITION AT THE BACK)

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TERMS & CONDITIONS:

- 1.) Supplier/Bidders shall provide correct and accurate information required in this form;
- 2.) Price quotation/s must be valid for a period of **Seven (7) calendar days** from the deadline of submission.
- 3.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 4.) Quotations exceeding the Approved Budget for the Contract shall be rejected instantaneously;
- 5.) Bidders shall enclose their Bid/Quotation Proposals, which may be a type written, in one sealed envelope marked with the name of the contract bearing the name, address and contact number of the Bidder, addressed to the Procuring Entity's BAC Chairman, bearing a warning, "**DO NOT OPEN BEFORE..**" and date and time of Closing of Bid/Quotation Proposal. Bid opening shall follow or will be done during the BAC en-banc Late bid/quotations proposal shall no longer be accepted.
- 6.) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7.) The item/s shall be delivered according to the requirements specified in the technical specifications and other terms and conditions stated herein;
- 8.) The BFAR-7 shall have the right to inspect and/or test (upon request letter c/o supplier) the goods to confirm their conformity to the technical specifications.
- 9.) Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 10.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BFAR-VII may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.